

Vestry Minutes
R. E. Lee Memorial Episcopal Church
June 20, 2011

The regular meeting of the Vestry of R. E. Lee Memorial Church was held Monday, June 20, 2011, at 5:00 p.m. in the Parish Hall of the church.

Present: The Rev. Tom Crittenden (chair), Mary Doyle (Senior Warden), Melissa Cox (Junior Warden), Alexandra Brown, Suzanne Carmichael, Punky Dod, Don Ellis, Judy Glick, Sarah Lanford, Howard Pickett, Steve Riethmiller, Gloria Smitka, Mary Webster, Don Whittington, and Gail Dick, (clerk).

Absent: Doug Cumming and Tim Gaylard.

Opening and Prayers: Tom noted current prayer concerns and opened the meeting with prayer.

Approval of May Minutes: Stand as published.

Committee Reports:

- **Finance:** Tom noted he is pleased that the church's finances remain in good shape. Suzanne reported that the pattern continues with the revenues being ahead of the projected amount for this time of year and the expenses continue to be below the projected amount. At the last Finance Committee meeting, the trustees voted to allow the request of \$15,500 from the Gadsden Fund for the current year. According to the rules, the \$15,500 requested for next year will have to be applied for at that time. The Finance Committee will not meet in July.
- **Stewardship:** Howard said that the Stewardship Committee met last week but he will have nothing concrete to report until after next month's meeting. The new stewardship plan has actually started with the adding of the monthly Moment for Mission to the Prayers of the People.
- **Property:** Steve noted that the leaking steeple has been fixed. Donald's Electric has been contacted regarding the two areas of electrical work needed. One of these areas is upgrading the lighting in front of the church. Work on this will begin Tuesday June 28, 2011. The second area of concern is upgrading the entire electrical work in the church. Tom has asked Donald's Electric to review their original estimate and make sure it is still current. Steve will be meeting with Mr. Emore and Jamie Smith tomorrow to discuss repair of the patio. Melissa raised the question of possibly making the patio handicapped accessible in some way. The group will also consider this as another project and evaluate the possibilities while looking at the patio tomorrow. Steve invited anyone to attend this meeting.

New Business

- **Administrator and Administrative Assistant:** Tom noted that as originally planned, Susan Compton will be leaving to attend seminary at the end of next week. Kay has expressed the desire to spend more time at home and do some of her work there. Her desire is to work at the church 8:00-1:00 Monday through Thursday. A new person will be hired to work 1:00-5:00 Monday through Thursday. For budget purposes, this will result in a negative 8 hours so there will be no need for an increase in budgetary allowance. There will not be a general advertisement for this position. Tom will contact the local universities and local clergy. He asked Vestry members to let Kay know if they know of anyone who might be interested.
- **Capital Campaign Project Consultant:** Tom announced that there is a move toward another capital campaign. He put together an ad hoc committee to assess the need for a capital campaign. It was agreed that this is needed and the kick-off would be the Fall of 2012. As projects are identified for the campaign, Tom suggested finding someone in the construction field who could serve as the project consultant and give estimates for the cost of each project. This person would be paid for his/her services. This funding should come out of a capital campaign fund. After a

lengthy discussion, it was decided to go back and review Phases II and III of the original campaign, which came about following house group gatherings, input from the congregation, and extensive committee work, and then go from there adding or subtracting projects as needed.

Old Business

- **Meditation Garden:** Tom stated that W&L has agreed to the use of the property for a meditation garden. They would like more information about the garden which will be centered around a Labyrinth and a kept-up playground. W&L will not make any financial contributions to the project.
- **By-Laws:** Judy Glick brought to the Vestry's attention the need to complete the revision of the by-laws as discussed at the Vestry retreat. This revision concerns a Vestry member's attendance of meetings. Howard suggested possibly avoiding situations which would require a change in the by-laws. Alex raised the possibility of not running for the Vestry when a known sabbatical is coming up or of resigning to allow an alternate to serve in the event of unanticipated sabbatical or other extended absence. After some discussion it was decided to leave the by-laws as they are and to look at each situation as it occurs.

Comments by the Wardens

- **Mary Doyle, Sr. Warden:** Mary commented on the plans for the Meditation Garden and how nice it is going to be for our church and for the community.
- **Melissa Cox, Jr. Warden:** Melissa reminded everyone that Dane Boston began his work at Christ Church Greenwich in Connecticut this past Sunday. His ordination into the Diaconate will be at R. E. Lee Church on Wednesday November 30, 2011. Tom said to be thinking about what the Vestry would like to do for Dane on this occasion.

Comments by the Rector

- **College Chaplaincy Update:** Tom noted that there are three possible scenarios in various stages of discussion concerning the college chaplaincy position at R. E. Church:
 - 1) For the coming academic year - A Lay Chaplain assisted on Sundays by clergy
 - 2) For future years – a full-time Chaplain/Rector's Assistant at R.E. Lee
 - 3) For future years – a combined vicar of St. John's, Glasgow + Lexington Canterbury Chaplain
- **Organ Committee:** The Organ Committee took a trip to Roanoke and looked at two digital organs. The committee was very pleased with one of them. At this point the decision has not been made to look only at digital organs, nor is it yet clear whether the organ will be a part of the Capital Campaign.
- **July Meeting ?:** With no pressing matters, the Vestry decided not to meet in July. The next meeting will be Monday August 15, 2011, 5:00 PM in the Parish Hall.
- **Meet with the Rector ?:** Since there will be no July Vestry meeting, there will be no meetings with the Rector in July.

Judy closed with prayer and the meeting adjourned at 6:45.

Respectfully submitted,

Gail G. Dick, Clerk